

**Federal Emergency Management Agency
Emergency Management Institute
National Emergency Management Basic Academy Train-the-Trainer
Commitment Statement**

Purpose

The purpose of the National Emergency Management Basic Academy Train-the-Trainer is to provide a sound and consistent basis for training qualified instructors to teach foundational concepts of emergency management and foundational skills in planning, exercises, and public information. Once a student has satisfactorily completed the course, those instructors who qualify will then assist their respective State Training Officer, Federal Training Coordinator, or equivalent training manager (Private Sector) by instructing field or remote deliveries of the Basic Academy courses.

Instructor Qualifications:

To be considered EMI-qualified instructors, each instructor candidate must possess a minimum of 3 years of experience in facilitating adult learning or professional development courses that support the learning objectives for the following courses:

- L0101: Foundations of Emergency Management
- L0103: Planning: Emergency Operations
- L0146: HSEEP
- L0105: Public Information Basic
- L0102: Science of Disaster (Course instructors must have a science background, of which the technical aspects are only briefly reviewed during the course.)

The instructor candidate's sponsoring organization may have additional requirements, besides the minimum Basic Academy Train-the-Trainer instructor qualifications, that must be met before approval to instruct off-site deliveries.

Commitment

By signing this statement, I commit to assisting my respective State Training Officer, Federal Training Coordinator, or equivalent training manager (Private Sector) with field or remote deliveries of the Basic Academy courses and remaining current on all updated or revised course materials.

I, _____, understand and agree to the requirements of becoming a qualified instructor to support course deliveries of the National Emergency Management Basic Academy Train-the-Trainer.

Signature of Applicant

Date